

CABINET MEMBER DECISION RECORD TEMPLATE

This form should be used to record Executive decisions taken by Cabinet Members

Decision Ref. No:

Subject: Millhams Mead Bridleways E57 & E58

Decision taken: Make the order to include these bridleways on the Definitive Map and Statement.

Reasons for the decision: To fulfil our statutory duty to survey and update the Definitive Map and Statement

Call-in and Urgency: This decision is subject to the councils call in procedure.

Background: The paths run around the perimeter of the site and have had heavy horse and pedestrian use probably due to the existing footpath running through the middle of the site.

Options - and reasons for rejection:

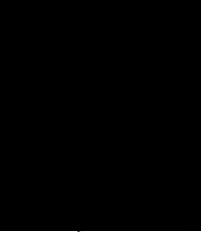
- 1) Make the order.
- 2) Refuse to make the order.


Consultations undertaken:

The local groups and ward councillors were consulted as well as the statutory consultees and received no response from any of the parties. Site notices were also posted at either end of the proposed bridleways with two responses as follows "I use most of the footpaths every day twice a day" and "I have been cycling along the River Stour, through Kinson to Millhams Rd across the foot bridge next to St Andrew Church, along the path which follows the stream and then across Ringwood Rd and along Knighton Lane for a number of years. I then have to negotiate my way around Canford Magna School where I join the Castleman Trail towards Poole." These are both in support of the proposed plans to protect the paths.

Finance/Resource Implications:

If they are objected orders this could possibly lead to a Public Inquiry, which may mean that Bournemouth Borough Council will need to employ a barrister to represent it.

Name: A. Riden **Signature: (of Chief Finance Officer)** 

Date: 7/31/18 

Legal implications:

The council has a legal duty to maintain the Definitive Map and Statement.

Name: TANYA COULTER
Date: 11-3-18

Signature: (of Monitoring Officer)

Risk assessment:

An initial risk assessment has been completed and the proposals have been classed as low risk.

Name: JAMIE GRIFFITHS
Date: 6/3/18

Signature: (of Officer completing assessment)

Impact Assessments:

An Equality and Diversity Impact has been undertaken and is enclosed in the background papers.

Information for/not for publication:

This decision is to be published.

Background papers:

Risk register
EINA
Environmental Impact Checklist

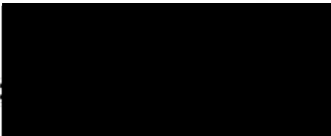
Any conflict of interest declared by a Cabinet Member who is consulted by the Member taking the decision Yes/No*	Name of Cabinet Member	Nature of interest	Details of any dispensation granted by the Monitoring Officer

* Delete as appropriate

Decision taken by:

Councillor M.IKE GREENE (Print name)

Cabinet Portfolio Road Transport, Cleansing + Waste

Signed: 

Date of decision: 13/3/18

Date of publication of record of decision: (to be inserted by Democratic Services)

Date decision effective – that is 5 working days after the date of publication of the record of decision unless the decision is called-in for consideration by the relevant Overview and Scrutiny Panel:

0.0. Equality Impact Needs Assessment

The Diversity Promise - Making it Happen!



Title of Policy/Service/Project	Creation of Public Bridleways E57 and E58
Service Unit	Planning Transport and Regulation
Lead Responsible Officer and Job Title	Philip Elias Rights of Way Officer
Members of the Assessment Team:	Philip Elias Rights of Way Officer Zak Cusens Rights of Way Apprentice
Date assessment completed:	30/08/17

About the Policy/Service/Project:

What type of policy/service/project is this? (delete as appropriate)

New/proposed

What are the aims/objectives of the policy/service/project? (please include here all expected outcomes)

To protect the existing paths around the edge of the nature reserve and promote use by walkers, cyclists and horse riders.

Are there any associated services, policies or procedures? **No**

List the main people, or groups of people, that this policy/service/project is designed to benefit and any other stakeholders involved?
This will mainly benefit the local people and holiday makers who were unaware of the existence of this rural asset and links to further rural walks.
Will this policy/service/impact on any other organisation, statutory, voluntary or community and their clients/service users?
Local interest groups such as the Ramblers Association and Open Spaces Society will likely be interested in the changes and may contribute suggestions to the proposal.

Consultation, Monitoring and Research

Where there is still insufficient information to properly assess the policy, appropriate and proportionate measures will be needed to fill the data gaps. Examples include one-off studies or surveys, or holding informal consultation exercises to supplement the available statistical and qualitative data.

If there is insufficient time before the implementation of the policy to inform the EINA, specific action points will be need to be clearly set out in the action plan. Steps must include monitoring arrangements which measure the actual impact and a date for a policy review.

Consultation:

What involvement/consultation has been done in relation to this (or a similar) policy/service/project and what are the results?
A public consultation has been carried out with full support for the creation of these two Public Bridleways (E57 & E58)
If you have not carried out any consultation, or if you need to carry out further consultation, who will you be consulting with and by what methods?

Monitoring and Research:

What data, research and other evidence or information is available which is relevant to this EINA?
n/a
Is there any service user/employee monitoring data available and relevant to this policy/service/project? What does it show in relation to equality groups?
n/a
If there is a lack of information, what further information do you need to carry out the assessment and how are you going to gather this?
None.

Assessing the Impact

	Actual or potential benefit	Actual or potential negative outcome
Age	No perceived impact	No perceived impact
Disability	No perceived impact	No perceived impact

	Actual or potential benefit	Actual or potential negative outcome
Gender	No perceived impact	No perceived impact
Gender reassignment	No perceived impact	No perceived impact
Pregnancy and Maternity	No perceived impact	No perceived impact
Marriage and Civil Partnership	No perceived impact	No perceived impact
Race	No perceived impact	No perceived impact
Religion or Belief	No perceived impact	No perceived impact
Sexual Orientation	No perceived impact	No perceived impact
Any other factor/ groups e.g. socio-economic status/carers etc	No perceived impact	No perceived impact
Human Rights	No perceived impact	No perceived impact

Stop - Any policy which shows actual or potential unlawful discrimination must be stopped, removed or changed.

If impacts have been identified include in the action plan what will be done to reduce these impacts, this could include a range of options from making adjustments to the policy to stopping and removing the policy altogether. If no change is to be made, explain your decision:

Action Plan

Include:

- What has/will be done to reduce the negative impacts on groups as identified above.
- The arrangements for monitoring the actual impact of the policy/service/project

Issue identified	Action required to reduce impact	Timescale	Responsible officer	Which Business Plan does this action link to e.g. Service Equality Action Plan/Team Plan

Issue: Creation of Public Bridleways E57 and E85
 Meeting Date: Not applicable
 Accountable Manager: Larry Austin
 Impact Assessor: Philip Elias 01202 262017 p.elias@bournemouth.gov.uk

Key	
+	Balance of positive Impacts
?	Balanced or unclear impacts
-	Balance of negative impacts
n/a	Not applicable

Impact Criteria	Impact	Comments
Natural resources impact on use of natural resources - for example energy, water, raw materials	+	Encourages sustainable transport by the protection of bridleways to be used for walkers, horse riders and cyclists alike.
Quality of environment contribution to safe and supportive environments for living, recreation and working	+	Would protect and promote popular walking and cycling routes in a piece of country side they may not have known was there thus creating less need to travel for rural walks.
Bio-diversity protects and improves wildlife and habitats	?	May increase footfall harming the natural environment but might encourage interest in the conservation of the rural areas in the borough
Waste and pollution effects on air, land and water from waste and emissions	?	Could lead to increased littering in the area but with a higher footfall people may also pick up others litter or be more conscientious of littering and fly tipping in front of other people.
Council Priority and Objectives for Improving our Environment: <ul style="list-style-type: none"> • Reduce traffic congestion • Improve streetscene • Improve recycling & energy management • Respond to climate change • Improve quality of existing space 	+	May reduce traffic congestion and respond to climate change by encouraging walking and riding.

Please complete and save your checklist, and email a copy to Lee Green, Environment Strategy and Sustainability Manager @ lee.green@bournemouth.gov.uk

If you would like help in completing this checklist or would like to request a change, again contact Lee Green by email or call on 01202 451144.

RISK REGISTER FOR

Risk Key:

Definitions:

Priority Ratings:

Corporate Risk Categories:

Pol=Political Enviro=Environmental
 Econ=Economic Comp=Competitive
 S=Social Cust=Customer/Citizen
 T=Technological Rep=Reputation
 L=Legislative Phys=Physical

L = Likelihood (1-4)

1-2 Low risk

I = Impact (1-4)

3-6 Medium risk

S = Score (I x L)

8-16 High

Service Risk Categories:

Res=Resource Cont=Contractual
 L=Legal T=Technological
 Phys=Physical Enviro=Environmental

PLEASE SEE TABS BELOW FOR THE RISK SCORING MATRIX, INFORMATION ON RISK CATEGORIES AND IMPACT & LIKELIHOOD SCORING DEFINITIONS

RISK REGISTER COMPLETED BY:

Objectives of the Project, Policy, Initiative, Service etc:

- A: Create a Public Bridleway
- B: Strengthen network links
- C:
- D:
- E:
- F:

Risk No	Gross/Initial Risk			Risk Category	Risk Owner	Gross Risk Score (ie as if no mitigations/controls in place)			Risk Mitigation/Control Measures Put in Place	Net Risk Score (ie rating of the risk with current controls or procedures in place)			Further Action (ie mitigation/controls) required	Action Owner	Completion Date (DD/MM/YYYY)	Residual Risk (ie rating of risk once these new actions successfully implemented)		
	Risk (uncertainty which may affect objective)	Risk Cause (definite situational facts affecting the objective)	Risk Impact (contingent effect on objective)			L	I	S		L	I	S				L	I	S
1	The loss of bio-diversity	Increased footfall and ridership	Risk of order being objected to by ecological interest groups or other individuals resulting in the loss of the paths.	Environmental	PE	2	1	2	N/A	2	1	2	N/A	PE	N/A	2	1	2
2	Failing in statutory duties	Not making the order	We will lose standing with the local groups and societies who support us such as the Ramblers and Open Spaces Society	Reputation	PE	3	1	3	Make the order	0	0	0	N/A	PE	N/A	0	0	0
3	Faliure to protect popular paths	Not making the order	The customer could lose access to the path and a valubale walking route causing customer outcry. This may also lead to poorer health and less active lifestyles within the community.	Customer	PE	1	1	1	N/A	1	1	1	N/A	PE	N/A	1	1	1

